



## PTO Meeting Minutes

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*Date | time* September 12, 2017, 7:04 PM | *Meeting called to order by* Kristen Bulleri

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### In Attendance

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Vivian Dickinson, Stephanie Corwin, Nicole Anderson, Gail Brinkhaus, Dusty Fox, Aimee Holloway, Shari Johnston, Erin Hawkinson, Jenny Ho, Alyssa Garshol, Teresa Chan, Kelly Dohmann, Karen Higgins, Kristen Bulleri, Tina Melissare, Vivian Hackett, Susana Balderas, Amy Pomerance, Allison Rodacker, Bridgett Summerfeldt, and Leah Kletnieks.

### Approval of Minutes

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Karen Higgins moved to approve the August 2017 meeting minutes. Motion seconded by Tina Melissare. All voted in favor.

### Agenda

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1. Opening
2. Reports
3. Old Business
4. New Business
5. Announcements
6. Adjournment

### Reports

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#### Principal's Report – Shari Johnston

- Thank you to the PTO for donating the TV for the MPR and Scholastic News.
- Picture day on Thursday, September 14.
- Spaghetti Feed coming up in October
- Working on improving our website. Updates coming soon.

#### Teacher's Report – Kelly Dohmann

- Thank you for scholastic news, ice cream social, and the food on back to school night.
- No teacher requests at this time

#### Teacher's Report – Kristen Bulleri

- Prices have gone up for the 3<sup>rd</sup> grade Ravenswood fieldtrip. They don't want to charge more than \$15 per student. Can PTO cover the remainder?
  - **Karen Higgins moved to cover \$200 toward the cost of the Ravenswood fieldtrip. Motion seconded by Tina Melissare. All in favor. Motion Passed.**

## Treasurer's Report – Jenny Ho

- 2016-2017 Income is doing as good as we hoped.
- Read-a-thon funds raised for 2016-2017 moved to general budget.
- There is a new Stingray fund. We budgeted \$2,000 and it has surpassed our expectations raising about \$12,000.
- General Class Fund/Teacher budget increased \$650 due to the addition of the new 1<sup>st</sup> grade teacher
- Hospitality budget increased from \$1,000 to \$1,500
- Multi-Cultural event budget increased from \$500 to \$1,000
- Science Camp currently has a balance of \$596.41. Will need to raise more funds.
- Total reserve amount is about \$15,000.
- About \$8000 from checking account available for PTO to use

Per Karen Higgins the budget for Playground Supervisor needs to be voted on annually

- **Alyssa Garshol motioned to approve the budget of \$2,615 for playground supervisor. Motion seconded by Susana Balderas. All in favor. Motion Passed.**

**Shari Johnston motioned to approve the 2017-2018 budget. Motion seconded by Alyssa Garshol. All in favor. Motion Passed.**

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## Old Business

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- Back to School Arena was a success. Things to consider for next year:
  - Consider raffling off completed stamp cards. Cards must have all stamps and person's name/email address on back to win raffle. Raffle off gift cards.
  - Room parent coordinator needs to be stationed next to teacher assignments so as parents sign up for room parent, we can learn their teacher assignment.
  - Come up with layout ideas to try and keep the line moving faster and get people in/out quicker
  - No balloons next year. They set off the fire alarms.
- Ice Cream Social: Great success! A lot of positive feedback and seemed to be enjoyable to all who attended. Estimated about 450 served. Ran out of M&M's and Sprinkles early on – need to buy more next year.

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## New Business

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- Stingray Fund – Allison Rodacker
  - Thanks to all who donated. We were hoping to raise \$2,000 and that goal was surpassed. To date we have raised about \$12,000. With company matching and the Livermore Lab Campaign we expect that number to increase. Great Success!
  - Allison will create a newsletter to communicate to parents how much money was raised and what that money will be used for. Additionally, she will send out two more newsletters throughout the year to update parents on the funds and how the money has been or will be used. The newsletter will be distributed via email from Principal Johnston and on our Facebook Page and Facebook Group.

- Due to the success of the Stingray fund, the Turkey Trot will not be used as a fundraiser. It will be a fun, family/community event. The Penny Wars will be a part of the Turkey Trot as the kids enjoy it.
- 4<sup>th</sup> and 5<sup>th</sup> grade students may not need to do the cookie dough fundraiser due to the success of the Stingray Fund.
- Spaghetti Feed – Karen Higgins
  - Will be held Oct. 10 at Camp Arroyo. Kristen Bulleri will send Karen previous info/documents for volunteers and planning and then communication will be sent to parents. More info to come.
- Possible wine or brewery tasting fundraiser – Karen Higgins and Bridgette Summerfeldt
  - We do lots of kid/family related fundraisers. Might be nice to do a fundraiser for the parents.
  - Paige Mill Winery has a Thursday Night twilight tasting.
  - Shadow Puppet Brewery tasting
  - Pay a small tasting fee (\$10?) and it includes tasting and 10% off merchandise
  - Possibly Spring
- October PTO meeting has been moved to the 17<sup>th</sup> due to the Spaghetti Feed.
- Multi-Cultural Event – Susana Balderas
  - Susana isn't part of the ELAC group this year so she does not have much communication or parent support as of yet.
  - Would like more performances from Jackson students. Does not have anyone to teach students.
    - Shari has a person from ELAC to teach students folklore.
  - Trying to get kung-fu performers again. New addition from Indian community (will perform for free?).
  - Will form subcommittee to help organize event and train someone to hopefully take it over next year as this is Susana's last year.
- Need Turkey Trot/Penny Wars chairperson
- Spring Fundraiser Theme
  - Start thinking of themes to present at the October mtg.
    - Bright Futures (what do you want to be when you grow up?). We could sell stars and have students write what they want to be. – submitted by Alyssa Garshol

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## Announcements

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- Picture Day is this Thursday, September 14.
- Room Parents – Tina Melissare
  - We have a room parent signed up for each room – Great job Tina!
  - Teachers will get a notice in their box tomorrow with their room parent volunteer names and what their next steps should be
- Need to start gathering pics for yearbook. Remind volunteers to take pics of classroom activities/events and upload them to the Replay App. Tina Melissare will message room parents.
- Per Kristin Bulleri, Travis at the School Site Council has a friend who works at the Vine Cinema. Possibly Moms Night Out to see Bad Moms 2.

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## Adjournment

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Next Meeting will be Tuesday, October 17, 2017 at 7:00 PM.

Meeting was adjourned at 8:14 PM.

Submitted by Leah Kletnieks